

Application Form

Section 1: Personal Details

Post Applied for:	
Location:	
Full Name:	
Address:	
Place of Birth:	
Date of Birth:	
Home Telephone No:	
Mobile Telephone No:	
National Insurance No:	
Nationality:	
Gender:	
How did you hear about the vacancy?	
Do you have a full UK Driving License:	
Length of notice required from your current employer:	

Section 2: Education History

Schools/Colleges	From	To	Qualifications

Section 3: Training History

Courses attended	Date	Qualifications gained

Membership of Professional Organisations	
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Section 4: Employment History

(Please include all full or part time jobs since leaving full time education and all unemployment gaps)

Post Held & Employer Details	From	To	Salary	Reason for leaving

Section 5: Interests/Hobbies

Section 6: Health Details

Do you have a physical or mental impairment, which has a substantial and long- term effect on your ability to carry out day-to-day activities?

Yes/No

If Yes - please specify any special arrangements for work associated with any impairment.

Please specify any special arrangements you will need to attend an interview.

Please list any known allergies

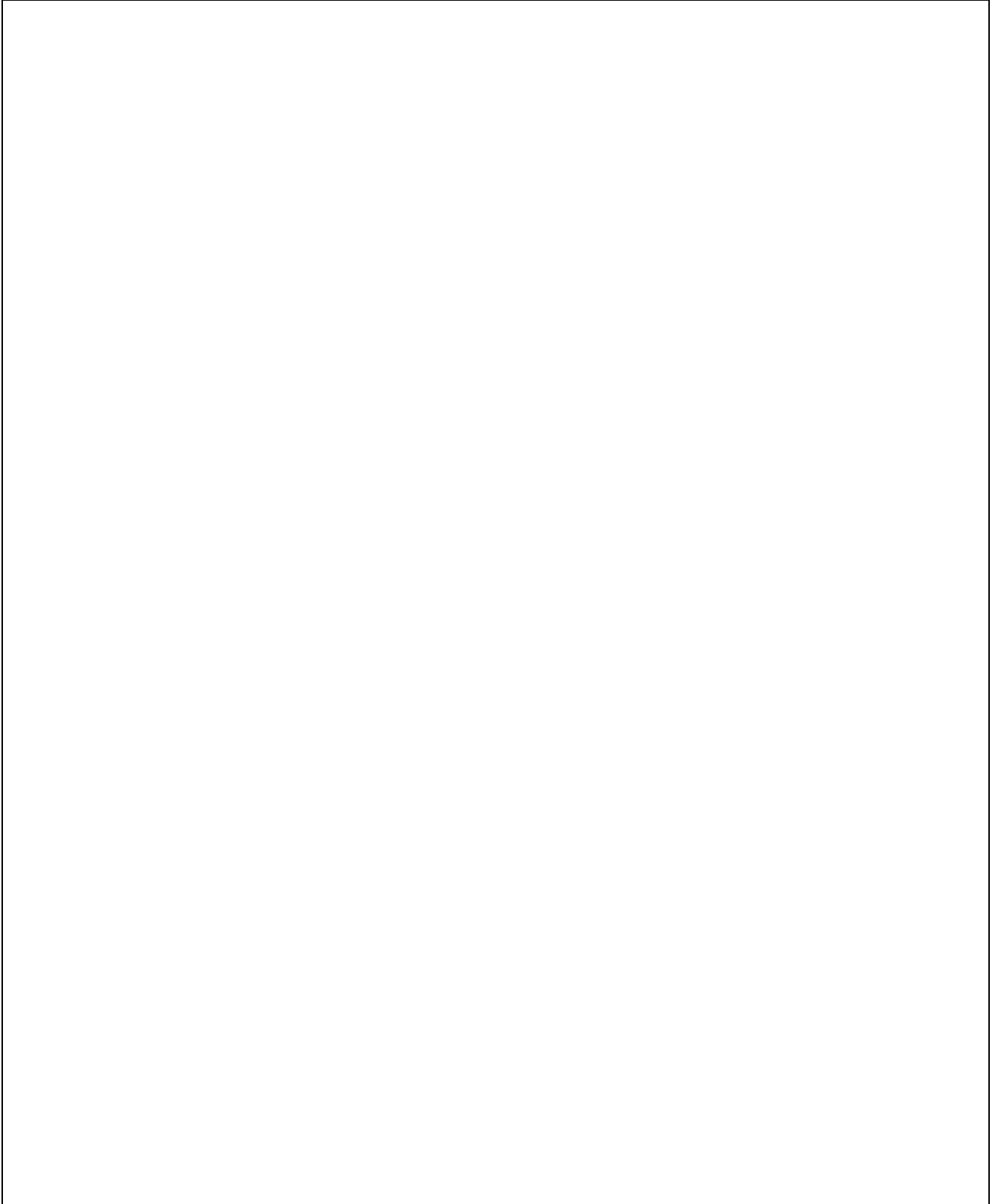
Do you or have you suffered from any muscular or musculoskeletal injuries:

Please list all absences from work in the past 12 months and the reason for such absences.

Section 6: Personal Statement

(Please include all relevant experience, skills etc. which support your application)

Continue on separate sheet if necessary

A large, empty rectangular box with a thin black border, occupying the majority of the page below the text. It is intended for the applicant to write their personal statement.

Section 7: References

Please note here the names, addresses and telephone numbers of two persons from whom Aquila Alternatives may obtain both character and work/professional references. Please note that one of these references must be your most recent employer, and someone who has known you for at least 5 years must supply the character reference, please note this can not be supplied from a relative.

Aquila Alternatives will apply for references as soon as a candidate has been short-listed.

Please tick if you do not wish your referee's to be contacted before the interview stage

Referee 1	Referee 2

DECLARATION

(Please read carefully before signing)

I confirm that the above information is complete and correct and any untrue or misleading information will give my employers the right to terminate any employment contract offered.

Signed:

Date:

FOR OFFICE USE ONLY

Result of Interview:

References sent for: Yes/No

Equal Opportunities Monitoring Form

This section of the application form will be detached from your application and used solely for monitoring purposes

Monitoring equal opportunities is the process used to collect, store and analyse personal information (for example gender, age, disability, race, religion) so that Aquila Alternatives can monitor the effectiveness of its equal opportunities policy, practices and comply with legal requirements. The information you provide will be treated in the strictest of confidence and will be used for general statistical analysis only.

Full Name:

Gender (please circle) : Male Female

Current employment status (please circle): Full-time Part-time Unemployed Student

Age Range (please circle):

16-18 19-25 26-35 36-45 46-59 60+

Do you have a disability? Yes No
(If yes, please describe)

Ethnic Origin (UK Applicants Only) I would describe myself as:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> White (Irish) | <input type="checkbox"/> Caribbean | <input type="checkbox"/> Indian | <input type="checkbox"/> White and Black Caribbean |
| <input type="checkbox"/> White (Scottish) | <input type="checkbox"/> African | <input type="checkbox"/> Pakistani | <input type="checkbox"/> White and Black African |
| <input type="checkbox"/> White (English) | <input type="checkbox"/> Black (Other) | <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> White and Asian |
| <input type="checkbox"/> White (Welsh) | <input type="checkbox"/> White (Other) | <input type="checkbox"/> Chinese | <input type="checkbox"/> Mixed Background (Other) |
| | | <input type="checkbox"/> Asian (Other) | |

Other ethnic background (Please specify):